

LECO International Shipping Requirements

(Trade Compliance Specific)

International shipments not meeting the below requirements may be delayed or refused/returned to origin.

TRADE DOCUMENTATION

Pre-Alerts (Recommended for all U.S. Imports)

It is recommended to send a Pre-alert to DSV Air & Sea Inc. (www.dsv.com) to allow for timely United States Customs clearance. The prealert should include the following documentation:

1. Commercial Invoice;
2. Packing List; and
3. Bill of Lading or Airway Bill

Commercial Invoice (Required for all Imports)

The Commercial Invoice must include the following:

1. Complete name and address of the Exporter, Shipper, Sold-To, Consignee, Ultimate Consignee, etc.;
2. LECO Purchase Order Number;
3. LECO Part Number;
4. A full description of the item (in English);
5. Country of Origin
 - a. This will be the country that the good was manufactured in. It may be different than the Country of Export;
6. Unit Price;
7. Quantity;
8. Total Value
 - a. Values are required for all items including:
 - i. "Free of Charge" items
 - ii. Warranty Shipments
 - iii. Sample, Repair or Evaluation items
 1. "Value for Customs Purposes Only" may be noted on the Commercial Invoice if applicable.
 - b. If the item is not being sold, a reasonable and verifiable statement of value should be included, this could include the selling prices when normally sold, replacement value of replacement item if normally purchased; if not normally sold, the cost of production.
9. Currency (e.g. AU\$);
10. Additional charges itemized by name and amount
 - a. Examples: freight, insurance, commission, containers, coverings, cost of packing, packing other than normal packing costs;
 - b. Goods or services furnished for the production of the merchandise
 - c. Examples: assists such as dies, molds, tools, engineering work not included on the invoice price; and
11. Discounts;
 - a. Discount from list or other base price which has been or may be allowed in fixing each purchase price or value.

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Packing List (Recommended for all U.S. Imports)

The Packing List is required with the Commercial Invoice and must be placed on or in the carton/box shipping. It should contain what merchandise is contained in each individual package.

A copy needs to be included with a Prealert or documentation going to the customs broker.

Trade Agreements (Requested for Applicable Goods)

LECO requests that any trade agreement documentation (including NAFTA Certificates of Origin or Certificates of Origin (simply stating the country of origin)) are included with Commercial Invoice documentation.

Mill Analysis or Mill Test Certificate

(required for products of Iron or steel classifiable in Chapter 72 or headings 7301 to 7307, HTSUS)

PRODUCT PACKAGING/PACKING

Country of Origin Marking

All goods must be marked or the outermost container must be marked.

The country of origin marking is required and must be:

1. In a conspicuous place as legibly, indelibly and permanently as the nature of the article (or container) will permit; and
2. Must be marked in English.

Exceptions to marking requirements can be found at:

<http://www.gpo.gov/fdsys/pkg/CFR-2012-title19-vol1/pdf/CFR-2012-title19-vol1-sec134-33.pdf>

Solid Wood Packaging (i.e. Pallets)

All wooden packaging entering the United States must be treated and individually marked with the IPPC symbol in accordance with ISO 17712.